



DISABILITY STOCKPORT CIO CEO RECRUITMENT PACK

This pack contains:

- The Advertisement
- An Introduction
- Job Description
- Recruitment Schedule
- Application Form
- Organisational Chart and list of projects

This information is available in other formats on request.

1. The Person:

Our current CEO is retiring after 18 years. In this time, we have grown as a disability champion for Stockport and beyond. We are looking for an exceptional person to lead the organisation towards the next phase of its development. This is a rare opportunity to lead a fast-growing pioneering organisation with 40 years of supporting disabled people.

Are you committed, passionate, prepared to do things differently, have imagination and vision to offer a team with person-centred values?
Can you think strategically as well as manage diverse projects, staff, and volunteers?

If you believe you have the experience and a track record in the above - we would like to speak with you.

2. The Role:

You will be responsible for the day-to-day and strategic management of the lead organisation of disabled people in Stockport.

Working across sectors and providers and building on the success of the wide range of projects in place.

3. 10 Main Tasks:

1. Ensure the organisation is organised, resourced, accountable and managed effectively and efficiently.
2. Identify and secure financial and other resources to enable objectives to be achieved.
3. To manage the organisation in accordance with policies agreed with the Board of Trustees and legal compliance as required by the governing document, Charity Commission and others.
4. Representing Disability Stockport (DS) and ensuring a focus on disability issues with all statutory, voluntary, or private organisations.
5. Managing campaigns, public relations, exhibitions etc. Promoting and demonstrating equal opportunities, anti-discrimination, and other relevant legislation and practice.
6. Produce regular reports for trustees and an annual report for members and funders.
7. Ensure that all staff and volunteers are adequately trained and supported to carry out their work.
8. Promote equality, inclusion, and good practice.
9. Ensure DS reflects the needs and aspirations of the disabled community.
10. Support the Board of Trustees and members in developing a vision and strategy for future development and broadening the person-centred ethos of DS.

4. Schedule for Recruitment:

Closing date for applications: Friday 8 October 2021.

Interviews to be held week beginning: Monday 18 October 2021.

Contract to start: Monday 6 December 2021 or Monday 3 January 2022, by agreement.