**MAKING A NEW CLAIM TO UNIVERSAL CREDIT**

We are Disability Employment Advisers and are here to give additional support to vulnerable people with health conditions and disabilities.

If you are supporting someone with additional needs, then please ensure in the “Tell Us About Your Health Section” that you detail all health conditions and the effects of the health condition along with details of the support being given and contact details of whoever is supporting the person.

At the initial face to face meeting, it is important that the person you are supporting follows this information up by telling the Work Coach verbally about their health, the impact on them and who is supporting them. They can also request support from a Disability Employment Adviser.

If you are able, you can accompany the person you are supporting to their initial or subsequent appointments.

This support may come from formal or voluntary services, the key is that all information is recorded so as Disability Employment Advisers we can ensure that any reasonable adjustments to our service are implemented from the beginning of the claim.

Our contact information can be found below and please send to all three:

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